



WALWORTH COUNTY HOUSING AUTHORITY

affordable housing is the foundation to build a strong community

20 N Church Street, Suite 1 • Elkhorn, Wisconsin 53121

Phone: 262-723-6123 • Fax: 262-723-2079

TOWN HALL APARTMENTS RENTAL APPLICATION

These are NOT subsidized properties. Tenants must pay full rent.

Thank you for your interest in our apartment community. Affordable Community Housing Inc. (ACHI) is an Equal Housing Opportunity provider and seeks to process all applicants in a fair and consistent manner. We comply with Fair Housing and offer Reasonable Accommodations to persons with disabilities. All property oversight, maintenance and tenant relations are handled by MPC Property Management Company. For more information, please contact us at 262-723-6123 ext. 2 or sboss@wchawi.com

This is an income-based building. An applicant exceeding the income limits is not eligible. The income limits are as follows:

\$	<u>1</u> <u>Person</u>	<u>2</u> <u>Person</u>	<u>3</u> <u>Person</u>	<u>4</u> <u>Person</u>	<u>5</u> <u>Person</u>	<u>6</u> <u>Person</u>	<u>7</u> <u>Person</u>	<u>8</u> <u>Person</u>
\$	56,700	64,800	72,900	80,950	87,450	93,950	100,400	106,900

Property Details:

- Town Hall Apartments offers country living that is close to the city. Town Hall Apartments are located at the intersection of Town Hall Road and Prairie Drive in the Town of Delavan. Our property is located near the Town of Delavan Police Department and a couple of blocks from Delavan Lake.
- Our community offers two and three bedroom upper and lower units.
- Some of the amenities offered are appliances, air conditioning, private entrance, playground, picnic pavilion, coin laundry room, off-street parking and on-site manager.
- All units have a small storage room.

- Tenants are responsible for paying gas and electric utility service. Owner pays for water, sewer and garbage services.
- Security deposit is equal to one month's rent amount and is required upon move-in.

Application Process:

- Each adult member in the household MUST complete their own application.
- Incomplete applications will not be considered.
- Your application will be denied if you misrepresent any information in this application.
- Required documents:
 - Copy/picture of Driver's License/State ID for each applicant age 18 and over
 - Last 30 days of employment paystubs and/or verification for any other type of income coming into the household.
- Please print legibly.
- We will conduct a criminal background and/or public records search.
- An applicant may be denied if they have been evicted within the past 2 years.
- Applicants with insufficient rental history may be denied.
- A review of the Dru Sjodin National Sex Offender Public Website will be completed on applicants that are 18 years of age and older.

Admission Process:

- Units are rented to the first approved applicant with a full security deposit paid. A security deposit will not be accepted until the Rental Application is approved.
- No pets are allowed. A companion or service animal may be approved with a Reasonable Accommodation.

Property Name: Town Hall Apartments
Address: 2301-2231 Prairie View Drive, Delavan, Wisconsin
Phone: (262) 723-6191
Fax: (262) 723-2079
Applications may be emailed: kfriend@wchawi.com

Please indicate below unit size interested in:

2 Bedroom: _____

3 Bedroom: _____

TOWN HALL APARTMENTS

All information will be kept confidential. Failure to provide the required information will prevent us from considering your application. Please print legibly. Please fill in every answer. If not applicable, write N/A.

Applicant Information

**Copy/picture of Driver's License/State ID required
for each applicant over age 18**

Name (First, Middle Initial, Last)		Phone Number
Current Address, City, State, Zip		
Date of Birth	Social Security Number	Email Address
Current Landlord Name - Required		Current Landlord Phone
How long have you lived at current residence?	Current monthly rent	Reason for moving?
Do you currently (circle one): OWN RENT		If renting, are you in a lease now? YES NO

Other occupants that will live in the unit with you

Name (First, Middle Initial, Last)	Relationship	Date of Birth	Social Security Number
Name (First, Middle Initial, Last)	Relationship	Date of Birth	Social Security Number
Name (First, Middle Initial, Last)	Relationship	Date of Birth	Social Security Number
Name (First, Middle Initial, Last)	Relationship	Date of Birth	Social Security Number
Name (First, Middle Initial, Last)	Relationship	Date of Birth	Social Security Number



Previous Rental History

Address, City, State, Zip

Landlord Name

Previous Landlord phone

Dates of residence?

Previous monthly rent

Reason for moving?

Income

Please indicate all income sources for household. 30 Days of paystubs or other verification required.

Current Employer	Employer Address	Start Date	Supervisor Name and Phone Number	Monthly Gross Income (before deductions): \$ _____
Other Employer:	Employer Address	Start Date	Supervisor Name and Phone Number	Monthly Gross Income (before deductions): \$ _____
Other Sources of Income to be considered such as Social Security, Child Support, etc. – verification required:				
Do you have a Section 8 voucher? Yes _____ No _____				

Emergency Contact

Name:	Address:	Phone:
Relationship:		

Vehicle Information

Type of Vehicle: (car, truck, etc..)	License Plate #	
Make/Model: _____	Year:	Color:
Driver's License Number: _____		



Type of Vehicle: (car, truck, etc..)	License Plate #	
Make/Model: _____	Year	Color:
Driver's License Number: _____		

Other Information

Have you ever filed for bankruptcy? Yes _____ No _____

Have you ever been evicted? Yes _____ No _____

Have you ever been convicted of a felony? Yes _____ No _____ If yes, please explain: _____

Have you ever or has any other household member been required to register as a sex offender in any state? Yes _____ No _____

I hereby submit this application to lease the described premises on the terms specified. I understand that the purpose of this application is to determine whether I qualify as a tenant. This application is not a rental agreement or lease. The rental of this property is limited to the use and occupancy by the individuals listed above. I may request, in writing, within seven days after delivery of the rental unit, a list of any physical damages or defects charged to the security deposit of the previous tenants. I hereby authorize the leasing agent and/or landlord to contact any individuals and/or entities listed above and verify all of the information provided in this application prior to, during, and/or after my tenancy. I authorize the leasing agent and/or landlord to obtain information regarding income, rental and eviction history, and the statements made with this application.

I understand that if I have misrepresented any information on this application that my application will be denied.

If my application is approved, I agree to sign the Rental Agreement, Rules & Regulations, and if applicable, any Nonstandard Rental Provisions prior to taking occupancy of the unit.

NOTICE: You may obtain information about sex offender registry and persons registered with the registry by contacting the Wisconsin Department of Corrections on the Internet at <http://offender.doc.state.wi.us/public/> or by phone at 877-234-0085.

I certify that all of the information provided in this application is true to the best of my knowledge.

Signature of Applicant

Date

NOTE: A security deposit is required from every tenant against damage or loss to the premises and the security deposit **cannot** be used for the last month's rent.



